

Board Policy related to Funeral Home facilities:

As per section 17.1.b of the Regulations every Funeral Home shall have the following approved minimum facilities and equipment:

- 1. Parking Facilities**
 - a. Provide adequate, approved parking as per Municipality of location.**
 - b. Provide required number of accessible parking spaces along with approved signage.**
 - c. Parking lot should be in satisfactory condition for public use.**

- 2. Building Exterior**
 - a. Exterior finishes should be maintained in an aesthetically acceptable condition.**
 - b. Site should be free of debris.**
 - c. Provide adequate exterior lighting.**

- 3. Building Interior and finishes should be maintained in an aesthetically acceptable condition.**

- 4. Arrangement Office**
 - a. Must have satisfactory equipment.**
 - b. Must have proper seating arrangements.**

- 5. Preparation Room used exclusively for keeping, embalming and preparation for burial or transportation of dead human bodies and the room shall be equipped with approved:**
 - a. Embalming table.**
 - b. Proper sanitary drainage or facilities for disposal of fluids.**
 - c. Proper ventilation and lighting.**
 - d. Approved essential instruments and supplies.**
 - e. Floors and wall constructed or covered by impervious materials.**
 - f. Washable type painted surface, where painting is required.**
 - g. Hand washing facilities.**
 - h. Approved facilities for sanitizing equipment.**
 - i. CSA approved Eye Wash Station in or near entrance of Prep Room.**
 - j. Door must be locked when not in use.**
 - k. Must have Restricted access signage on doors to enter the Preparation Room.**

Note: a Preparation Room is not required in a branch funeral home if the said branch home is within 50 km of a funeral home owned by the same owner that is equipped with a preparation room.

- 6. Casket Display Room**
 - a. Minimum of 18.58 sq m (200 sq ft).**
 - b. Used only for the purpose of displaying caskets, urns and other funeral merchandise.**
 - c. Have on display a minimum of 10 adult caskets of different grades and prices. Prices for each should be posted.**
 - d. Have children's caskets available.**
 - e. Have oversized caskets available.**
 - f. Alternatively a funeral home can replace the display room with a digital method of Casket and other funeral product display.**
 - Screen must be located in the arrangement office or a space designated to view product .**
 - Screen must be at least 40".**
 - The required number of caskets, as noted above, must be in stock, ON SITE.**

- The display must provide all information relative to the product, ie; fabric, steel gauge, etc.

7. Reposing Room

- a. Space for display of flowers.
- b. Appropriate stand for caskets.
- c. Visitation book with a stand.
- d. Seating accommodations for public seating to meet national building code requirements.

8. Public Washroom

- a. Hand-washing facilities, including hot and cold running water, individual hand towels and soap.
- b. Waste disposal container.
- c. Floors and walls constructed or covered with imperious materials.
- d. Washable type surfaces where painting is required.
- e. Toilets.
- f. Proper ventilation and lighting to meet national building code.
- g. Fully accessible washrooms shall be provided to meet the national building code and the accessibility code for Newfoundland and Labrador.

9. Funeral Coach

- a. Commercially designed or an approved enclosed vehicle with suitable draped side and rear windows.
- b. Maintained in a clean and attractive condition.

10. Lowering device

11. Grass mat

12. Removal cot

13. Exterior signs pertaining to the operation of the funeral home shall be of a type and size approved by the Authority Having Jurisdiction. Wording shall be limited to the name of the operator, type of business and address.

14. The board requires that an applicant applying for construction or alteration of a funeral home to furnish with his application, a letter from the local or municipal governing body or where applicable the appropriate provincial government department approving the plans, specifications and location of the premises to be used in connection with the business. The board may also require the applicant to submit plans.

15. The Facility and all equipment must comply with all applicable Safety Codes.

16. The facilities are to be maintained aesthetically and structurally to acceptable levels.